



WORLD SPICE CONGRESS

Organised by:

SPICES BOARD INDIA

Ministry of Commerce & Industry, Government of India



***Corrigendum to the financial bid in respect of the Notice
Inviting Tender***

for

***Engaging Event Management Services for World Spice Congress
2023***

**Spices Board
Ministry of Commerce & Industry
Government of India
Kochi, Kerala**

Corrigendum to the Notice Inviting Tender

No. WSC/2023/FAC-04

08.06.2023

Based on the discussion in the pre-bod meeting held on 07.06.2023 at 3.00 PM on hybrid mode and by considering few changes in the scope of the work, the following corrigendum is added to the financial bid (Annexure-II) of the Notice Inviting Tender published on 24.05.2023 for entrusting the Event Management service of the WSC 2023 at CIDCO Exhibition and Convention Centre, Sector 30-A, Vashi, Navi Mumbai, Maharashtra – 400 703 during 15-17th September 2023.

Sd/-

(B N JHA)
ORGANISING SECRETARY & DIRECTOR (MKTG)
SPICES BOARD

Place: Kochi

Date: 08.06.2023

Financial Bid**Modification in the Existing Items****Detailed Item wise Requirement for Submitting the Financial Bid**

Sr. No	Elements	Sizes/ft/ days	Qty	Rate per unit (Rs)	Amount (Rs)	GST (Rs)	Total (Rs)	Remarks
Venue Premises								
2	Good quality synthetic Carpeting in the main gate entrance	3 days	500 1000 Sq ft	Per sq ft for 3 days				Quantity Enhanced
4	Printing and fixing of Event Partner branding panels along the pathway in front of the exhibition hall using GI poles (Image of Sample requirement given in Annex-V)	(4 x 12 ft) (2 x 12 ft)	8 Nos	Per panel for 3 days				Size of the Panel reduced
12	Construction of 4x4 Mtr Pagoda in front of Hall No.1 as First Aid Centre with 2 tables & 4 Chairs with first aid kits & manpower	3 days	Job	Job				Item deleted
Hall No.1								
15	Security Barricade with Metal Detector door frame with Queuing System Automatic Bar code reader swing Barrier Gate	2 Nos 3 days	Job	Per unit for 3 days				Item modified

16	Setup & maintenance of branding video display kiosk Intel i3/4GB RAM/256GB HDD/ Windows 8 or above / LED 65"/ Wi-Fi/ LAN/USB (Image of Sample requirement given in Annex-V)	(2.5 x 8 ft) Placement of display screen: 2ft above floor level)	1 Nos 3 Nos	Per unit for 3 days				Quantity Enhanced
17	Setup and maintenance of hanging video display Board (Image of Sample requirement given in Annex V)	(4x2 ft)	4 Nos	Per unit/3 days				Item deleted
Central Hall								
21	Hanging Panel (Image of Sample requirement given in Annex V)	(3 x 6 ft)	10 Nos	Per Panel/3 days				Item deleted
22	Hanging Panel – Box Type with focus light (Image of Sample requirement given in Annex V)	(3 x 2 ft)	10 Nos	Per Panel/3 days				Item deleted
24	Setup and maintenance of hanging video display Board (Image of Sample requirement given in Annex V)	(4x2 ft)	4 Nos	Per unit/3 days				Item deleted
Hall No.2								
29	Hanging Panel – Box Type with focus light (Image of Sample requirement given in Annex V)	(3 x 2 ft)	10 Nos	Per Panel/3 days				Item deleted
32	Setup and maintenance of hanging video	(4x2 ft)	1 Nos	Per				Item deleted

	display Board (Image of Sample requirement given in Annex V)			unit/3 days				
Pre function Area -2 (Outside the Auditorium & Banquet Hall)								
37	Setup maintains of branding video display kiosk Intel i3/4GB RAM/256GB HDD/ Windows 8 or above / LED 65"/ Wi-Fi/ LAN/USB	(2.5 x 8 ft) Placement of display screen: 2ft above floor level)	4 Nos (1 No)	Per unit for 3 days				Quantity Reduced
38	Setting up of VIP rooms with good quality sofa, chair, teapoy, TV in 2 rooms available near to the Banquet Hall in the ground floor of the Banquet Hall	Set up in 2 rooms	Facilities to accommodate 5-10 VIPs in each room	Job				Change in Location
Man power Requirement								
81	Housekeeping for the Exhibition Hall, Auditorium, pre function area, wash rooms etc with adequate staff (uniform well dressed)	3 days	25 Nos	Per person/ Shift of 8 Hrs/day				Item deleted
83	Supply of Material for House keeping (Toilet & Washing area has to be cleaned in every hour)	Supply of cleaning material for House keeping	As per Requirement for 3 days	Job				Item deleted

Additional Items

Detailed Item wise Requirement for Submitting the Financial Bid								
Sr. No	Elements	Sizes/ft/days	Qty	Rate per unit (Rs)	Amount (Rs)	GST (Rs)	Total (Rs)	Remarks
Venue Premises								
1	Set up of Help Desk, First Aid Centre and Travel Desk in the box type space available as entrance gates of Hall No.1 (Only to provide one Table with cloth cover, 2-3 Chairs, Pedestal Fan banner of size 3x6 ft)	3 days	3 counters	Per counter for 3 days				Work station to help the delegates
2	Setup Counter in the sit out area of the main gate of Exhibition Hall No.1 (Left Side near VIP room) for distributing the delegate kit	(20 x 8 x 8 x 12 ft)	1 Counter	Job				Additional Counter for distributing the delegate kit
3	Printing and fixing of cloth panels in Exhibition Hall No.1 (Image of Sample requirement given in Annex-V)	(3x6 ft)	20 Nos	Per unit for 3 days				Additional Branding Panels instead of Hanging digital display
Central Hall								
4	Setup and maintains of branding video display kiosk Intel i3/4GB RAM/256 GB HDD/ Windows 8 or above / LED 65"/ Wi-Fi/ LAN/USB	(2.5 x 8 ft) Placement of display screen: 2ft above floor	(2 No)	Per unit for 3 days				Additional item instead of Hanging Display

		level)						
5	Printing and fixing of panels	(10x8 ft)	2 Nos	Per unit for 3 days				Additional Branding Panels instead of Hanging digital display
Hall No.2								
6	Printing and fixing of Hanging Panel – Normal Type (Along with the handrails in the balcony area)	(3 x 6 ft)	20 Nos	Per Panel for 3 days				Additional Item
Pre function Area -1 (Over Bridge Area to the Auditorium)								
7	Construction of Pagods of 4x4 M size with carpet (Along with the overbridge up to the corridor of the Auditorium Area. 6 Pagoda has to be setup in Left side and 6 pagodas has to be setup in right sides of the passage and the centre part will be open. The open part has to be covered with live plant pots)		12 Nos	Per unit for 3 days				Additional Item
Lobby Area in the first floor of Auditorium (Near by the Committee rooms which are proposed to set up for VIPs)								
8	Printing & Fixing of Branding Panels	(3 x 6 ft)	8 Nos	Per Panel for 3 days				Additional Item